

# OCCUPATIONAL HEALTH & SAFETY POLICY

Data Exchange's management are committed to providing a healthy and safe place of work for all employee's, contractors and other relevant interested parties involved with our business. Management recognise their moral and legal responsibilities under occupational health and safety legislation to provide a healthy and safe place of work for people involved in our operations.

## Occupational Health & Safety Objectives

The Management and Staff at Data Exchange are committed and will strive to:

- Prevent and eliminate work related injuries and illnesses
- Identify, assess and control workplace hazards and risks to provide a healthy and safe workplace
- Develop procedures, processes and instructions to ensure safe systems of work are implemented and maintained

As part of our systems and processes we will:

- Train, educate and communicate with employee's, contractors and other relevant interested parties in regard to this policy and occupational health and safety expectations where necessary
- Ensure that this policy is available to interested parties
- Define and meet objectives, by documenting and monitoring measurable occupational health and safety targets to ensure continued improvement aimed at the elimination of work-related injury and illness
- Conduct regular management review meetings to ensure our Occupational Health and Safety management system is reviewed and controlled appropriately
- Report, investigate and apply corrective actions to all workplace incidents
- Comply to OH&S statutory, regulatory and other requirements
- Continually monitor and improve our health and safety performance and the effectiveness of our Occupational Health and Safety Management System
- Conduct audits of key processes within the business as part of our Continual Improvement Process
- Ensure our Occupational Health and Safety Management System is conformant and certified to AS/NZS 4801:2001 and OSHAS 18001:2007
- Review this policy annually

Approved by



**Peter Christie**  
Chief Executive Officer  
April 2018